

FAIR HAVEN BOARD OF EDUCATION

224 Hance Road · Fair Haven NJ 07704 · 732-747-2294 · <http://www.fairhaven.edu>

2016-17 BOARD OF EDUCATION GOALS

- Goal 1: Continue to develop and communicate progress toward a comprehensive facilities referendum.
Goal 2: Implement and support a District Strategic Plan.
Goal 3: Continue to improve communications and foster community relations.

2016-17 DISTRICT GOALS

- Goal 1: Conduct a full curriculum audit in the areas of Language Arts, Math, and Science to ensure the District is fully prepared to adopt and implement new curriculum based on the New Jersey Student Learning Standards in these major content areas for the 2017-18 School Year.
Goal 2: Expand our commitment to the collection and analysis of data to foster meaningful actionable feedback to students, along with an ongoing informative communication with parents/guardians.
Goal 3: A continued cultivation and sustainment of opportunities for technology integration to enhance student engagement, data collection, improved instruction and authentic student work.
Goal 4: Continue the expansion of the articulation and professional collaboration with the Rumson Elementary and Rumson-Fair Haven Regional High School districts to sustain a culture of sharing and learning among all stakeholders to specifically support curriculum enhancements as well as student health and wellness.
Goal 5: Improve communication with our school community across all levels.

NOTICE OF REGULAR MEETING

The Regular Meeting of the Fair Haven Board of Education was held in Wednesday, November 30, 2016 at 7:00 P.M. in the Knollwood Library-Media Center (L-MC) on Hance Road.

AGENDA

- I. Call to Order by the President
- II. Statement of Compliance

I hereby announce pursuant to Section 5 of the Open Public Meetings Act, that adequate notice of the meeting has been provided by posting of the Agenda in the Municipal Building, the Asbury Park Press, Hub, and Two River Times, and filing of the Agenda with the Municipal Clerk at least 48 hours prior to the date of the Meeting.

- III. Pledge of Allegiance
- IV. Roll Call

Present:

<input type="checkbox"/> Mr. Bernstein	<input checked="" type="checkbox"/> Mrs. Buckley	<input checked="" type="checkbox"/> Mrs. Coar
<input checked="" type="checkbox"/> Mrs. Coleman	<input checked="" type="checkbox"/> Mrs. Halcrow	<input checked="" type="checkbox"/> Mrs. Jakob
<input checked="" type="checkbox"/> Mr. Padula	<input checked="" type="checkbox"/> Mrs. Saad arr. 7:10pm, leaves 8:15pm	
<input checked="" type="checkbox"/> Mr. Spector		

Absent:

<input checked="" type="checkbox"/> Mr. Bernstein	<input type="checkbox"/> Mrs. Buckley	<input type="checkbox"/> Mrs. Coar
<input type="checkbox"/> Mrs. Coleman	<input type="checkbox"/> Mrs. Halcrow	<input type="checkbox"/> Mrs. Jakob
<input type="checkbox"/> Mr. Padula	<input type="checkbox"/> Mrs. Saad	<input type="checkbox"/> Mr. Spector

Others Present:

Sean McNeil, Superintendent Val Petrone, Business Admin/BOE Secretary

V. Mission Statement

The mission of the Fair Haven School District, a small caring community that values education, is to provide students with a broad academic foundation based on the New Jersey and Common Core State Standards, to nurture their talents and abilities, and to inspire them to become life-long learners.

VI. Recognition of Visitors

2016 Boys Cross Country Team Meet of Champions 1st Place Winners

- The meet took place at Bucks Mill Park, Colts Neck which included 24 Monmouth County Middle Schools both private and public. Each school sent several of their fastest runners for boys’ and girls’ events. 336 runners participated in both events. Our boys came in 1st place!
 - a) Gabe LePage
 - b) Ryan Patterson
 - c) William Francis
 - d) Andrew Schmid
 - e) Jack McBarron
 - f) Michael Strulowitz
 - g) Thomas Elgrim
 - h) Michael Jakub
- Thanks to Cross Country Coaches Christopher Stephan, Allison Duffy and Cara Pagan

VII. Consideration of Minutes

MOTION by Mr. Spector, seconded by Mrs. Coar and carried on voice vote to accept the minutes of the October 19, 2016 Regular Meeting, Mrs. Jakub abstaining.

VIII. Superintendent's Report

A. Title 1 Parent Information Presentation

- a. Mr. McNeil reviewed Title I funding with a power point presentation that will be placed on the district website.

B. Enrollment	SICKLES	KNOLLWOOD	
	Pre-K 27	4	112
	K 70	5	110
	1 107	6	109
	2 109	7	137
	3 117	8	123
	430	591	Total: 1021

C. Fire Drills

Sickles	11/7 – 9:15 AM
Knollwood	11/17 – 1:50 PM

D. Security Drills

Sickles	11/21 Lockdown – 10:30 AM
Knollwood	11/7 Extended Evacuation – 9:00 AM

E. Harassment Intimidation and Bullying Report

MOTION by Mr. Spector, seconded by Mr. Padula and carried on voice vote to accept the Harassment, Intimidation and Bullying Report from October 2016.

F. School Community Update

- a. Lifelines Training – several staff members attended three days of training on suicide prevention, intervention and postvention.

G. Staff Attendance Data – October 2016

EMPLOYEE CATEGORY	Amount of Staff	Total Possible Days	Total Absences	Attendance Percentage
Administrators	8	153	4	97.4
Teachers	102	1928	27.5	98.6
Aides	30	554	15	97.3
Secretaries	8	152	1.5	99.0
Custodians	9	180	0	100
Coordinators	2	38	0	100
TOTAL	153	3005	489	98.4

H. Student Attendance Data – October 2016

GRADE	Amount of Students	Total Possible Days	Total Absences	Attendance Percentage
Pre-Kinder.	27	459	2	99.12
Kindergarten	70	1190	10	99.16
First	107	1836	28	98.47
Second	109	1853	33.5	98.19
Third	117	1989	31.5	98.42
TOTAL	430	7327	105	98.54
Fourth	112	1921	66.5	96.51
Fifth	110	1870	52.0	97.22
Sixth	109	1870	51.0	97.09
Seventh	137	2329	70.5	96.97
Eighth	123	2091	68	96.74
TOTAL	591	10081	308	96.90

I. 2016-2017 DEAC

MOTION by Mr. Spector, seconded by Mr. Padula and carried on voice vote to approve the following District Evaluation and Assessment Committee (DEAC) members for 2016-2017:

- Tara Barnett
- Elizabeth Crowley
- Nancy Gennusa
- Kevin Lydon
- Tara Mattison
- Gwen Prendimano
- Sean Reid
- Cheryl Cuddihy
- Amy Romano
- Kathy Elgrim
- Scott Kiewe
- Sean McNeil

J. 2016-2017 ScIP

MOTION by Mr. Padula, seconded by Mr. Spector and carried on voice vote to approve the following School Improvement Panel Committee members for 2016-17:

Sickles School	Knollwood School
Cheryl Cuddihy	Amy Romano
Kathleen Bayer	
Kristin Goode	
Courtney Setaro	

K. Update on Schools – Principals Cuddihy & Romano

Sickles School – Mrs. Cuddihy

- All grades writing informational texts about their expert topic
- Technology is being utilized at every grade level with Google Classroom
- Hour of Code events scheduled
- Check out Sickles Studios on Fair Haven Innovates website
- Responsive Classroom continues to impact the school
- It's Ok to be Different! Working out well
- 3rd grade attended a jazz event at Count Basie and next week IMANI, a musical artist from the Kennedy Center working with the third grade students to explore the use of rhythm and vocalization to enhance reading comprehension.
- Many thanks to the PTA for their generosity in providing so many programs and supports including Funance, Imani, the book fair and the beautiful holiday décor which wishes everyone a sweet holiday season

Knollwood School – Mrs. Romano

- Students learned about dedication to our country in a Lead U Assembly
- Student council sold small American flags throughout the week and proceeds from the sale were donated to the wounded warrior project. \$576.00 in total
- 10 students participated in the FH Borough council meeting on Monday, where they were chosen to shadow a particular council member.
- Thomas Edison visited our 4th gr and took part in a mini workshop
- An assembly was presented by Sgt. Thomas Rich on the use of Technology Safely and properly.
- PTA arranged for a Holocaust survivor to speak with the 8th gr about her experiences in a prison camp during WWII
- Thank you to the PTA for the Holiday Candyland with its bright colors and beautiful candy displays
- Cara Pagan brought in anti-bullying assembly featuring a magician
- Mr. Aviles and Ms. Smith hosted innovation night to parents and children
- Decembers music program is gearing up for the winter concerts
- 6th, 7th & 8th grade performing arts troupe has begun selecting their play and starting meet

IX. Committee Reports

A. Community Relations/Planning/ Regional Coordination – *Chairperson, Mrs. Halcrow*

- **Committee held their monthly meeting on November 16**

1. Reports

- a. Committee Report – Items discussed
 - a. Tri District meeting
 - b. Municipal Alliance
 - c. Strategic Plan
 - d. Title I
 - e. Chain of Command
- b. Regional High School Board of Education Meeting(s) – no report
- c. PTA Meeting
 - a. Arranged for numerous assemblies this month
 - b. Charitable giving in support of Ronal McDonald House
 - c. Beautification efforts at both schools. The theme is Candy Land
- d. Education Foundation –
 - a. No coffee drive. There will be two (2) events in the spring
- e. Booster Club
 - a. Spirit wear
 - b. March madness. Date to be determined
 - c. The new website is up and running
- f. Borough Council Meeting –
 - a. Borough Council held their monthly meeting at Knollwood School. Students shadowed the council and borough professionals
 - b. Small Business Night will be on December 2, 2016

B. Finance – *Chairperson, Mrs. Saad*

▪ **Committee held their monthly meeting on November 28**

Items discussed –

- 1. Additional expenditures for curriculum
- 2. Audit is complete and delivery is expected within the week
- 3. 2017 – 2018 budget planning will begin shortly

RESOLUTION by Mrs. Saad, seconded by Mr. Spector and carried on unanimous roll call vote to approve Items 1 through 4, Mr. Padula abstaining on PO # 17001263 and item # 3.

1. Bill Payment

RESOLUTION to approve payment of bills and claims for the month of November in the amount of \$493,341.65.

2. Transfer of Funds

RESOLUTION to approve the action of the Superintendent and Business Administrator in transfer of funds from the following overappropriated accounts to underappropriated accounts to address deficits in the latter accounts:

<u>Amount</u>	<u>From</u>	<u>To</u>
300	11-000-219-104-01-0 ESY -CST	11-000-213-600-02-K health supplies
700	11-000-213-100-03-0 nurse ESY	11-000-213-600-02-K health supplies
1250	11-000-219-390-01-B consult fees	11-000-219-600-00-B supplies CST
225	11-000-221-320-00-0 purch servcs	11-000-221-600-00-C curr supplies
750	11-000-230-895-00-0 BOE fees	11-000-230-890-01-0 organization fees
1000	11-000-221-500-01-C seminar fees	11-000-230-890-01-0 organization fees

100	11-000-240-600-01-S supplies S	11-000-240-500-02-S trvl reimbursemnt
3000	11-000-222-600-08-K supplies LMC	11-190-100-610-02-K supplies K
3500	11-000-262-420-03-0 Innov Lab	11-190-100-610-02-K supplies K
750	11-190-100-640-01-S txbks S	11-190-100-640-02-K txtbks K
3200	11-000-270-512-01-0 trans field trips	11-190-100-800-01-0 field trip fees
3050	11-204-100-101-03-0 Tchr ESY	11-204-100-101-02-0 sly sub LLD
2200	11-213-100-101-00-0 sly Res Cntr	11-204-100-101-02-0 sly sub LLD

3. District Taxes

RESOLUTION to request the Borough Administrator to transfer \$ 2,500,000 in general fund taxes and \$84,934 in debt service taxes due to the Board of Education in December.

4. Travel Reimbursement

RESOLUTION to approve the following travel and expense reimbursements as per policy number 9250. The items listed below are educationally necessary, fiscally prudent, directly related to and within the scope of the employee's current responsibilities and in compliance with State travel reimbursement guidelines.

DATE	EMPLOYEE	ACTIVITY	REG/EXP. COST	LOCATION	R/T Miles/Max. Amt.
11/29/16	S. Frankel T. Mattison C. Piotrowski G. Prendimano R. Raibick	Pilot iReady program	N/A	Shrewsbury, NJ	N/A
11/30/16	R. Talmage	Rallying Everyone in a School Community to Work Together to Support Student Success: Inquiry Teams Can Make the Best of Danielson, Marzano, Quality Review, and Teachers-Research	\$50	Teachers College Columbia Univ. New York, NY	\$55 max
12/5/16	D. Ranahan	Health Education Conference	\$85	Monroe, NJ	54
12/07/16	P. Horan	Making the Best Use of Technology in Your School Library Program	\$245	New Brunswick, NJ	69
12/8/16	V. Petrone	Artemis Record Retention	\$75	Mt. Laurel, NJ	142
12/8, 9/16	N. Azar C. Beattys N. Bryant (1 day) T. Cook W. Dodich S. Reid	AMTNJ's 26 th Annual Two-Day Conference	\$295 \$295 \$205 \$295 \$295 \$295	East Windsor, NJ	124 124 64 124 124 124
12/13/16	C. Boccino D. Hughes P. Wood	Using Read Aloud, Drama and Performance to Deepen Comprehension—and Engagement!	\$50 \$50 \$50	Teachers College Columbia Univ. New York, NY	\$55 max
12/15/16	C. Danielczyk	Nothing Matters More than Developing a Growth Mindset in Young Learners: By Giving Kids Ambitious Teaching, Specific Feedback, and Opportunities for Self-Assessment, You Send Their Learning Off the Charts	\$50	Teachers College Columbia Univ. New York, NY	\$55 max each
12/16/16	J. Bagley K. Lagrotteria K. Lydon	Health/PE Teachers Supporting the Work of ELA and Math Teachers in Preparing Students for PARCC (6-12)	\$149 \$149 \$149	Monroe, NJ	64 64 64
1/10/17	C. Cuddihy R. LaBrocca J. Sustick	MC3 Winter Summit - Integrating Technology Across Content Areas	N/A	Monmouth University	N/A
1/26/17	K. Elgrim	NJASA Techspo '17	\$275	Atlantic City, NJ	169
2/1 - 2/4/17	C. Cuddihy V. Mottern J. Sustick	Kennedy Center Partners in Education	Per person: -Reg: \$299 -Hotel: \$182/day -Train: \$140 -Meals: 69/day	Washington, DC	
4/04/17	R. Talmage	Tackling the Complicated Job of Aligning Your Reading, Writing, and Content Area Studies: Reading, Writing and Researching the American Revolution (or Another Historical Period of Your Choice)	\$50	Teachers College Columbia Univ. New York, NY	\$55 max
4/25/17	R. Talmage	Portable Magic: Developing Powerful Small Group Instruction and Conferences with Mentor Texts, to Deepen Connections Between Reading and Writing	\$50	Teachers College Columbia Univ. New York, NY	\$55 max

C. Education – *Chairperson, Mrs. Coleman*

▪ **Committee held their monthly meeting on November 17**

Tri District report from Mr. Spector. Board members Buckley, Coar, Padula attended with Mrs. Padula attended with Mr. Spector

- continued curriculum articulation
- guidance & school psychologists will be meeting going forward
- Special Education provide opportunities for teams to collaborate
- Municipal Alliance – school district (3) and both towns, will be investigating a person

- Placement test dates are set. World Language will take place on 2/23/17. Math will take place on 3/2/17
- Joint PD
- Calendar coordinator

Committee Meeting –

- The Calendar for the 2017 – 2018 school year is set to be approved in early January 2017.
- Discussion will continue for the Curriculum Committee timeline

1. Field Trips

Items 1 through 4 under Education on the Meeting Agenda considered as a consent agenda.

RESOLUTION by Mrs. Coleman, seconded by Mr. Spector and carried on roll call vote to approve Items 1 through 3, Mrs. Jakub a nay vote to # 3.

Date	Teacher(s)	Grade	Destination	Cost
12/6/16	Goode	3	Fair Haven Yacht Works	N/A
12/7/16	Piotrowski Raibick Wyckoff	3	Fair Haven Yacht Works	N/A
12/8/16	Frankel Hughes	3	Fair Haven Yacht Works	N/A
12/8/16	Bennett Caruso Gennusa Setaro Venino Wood	1	Count Basie Theatre	Tickets: \$535 Buses: \$525 Students Pay: \$10.50

2. Curriculum Committees

	English/Language Arts	Science	Math
KINDERGARTEN:	M. Moriarty/K. Kennedy	M. Moriarty/A. McGrade	M. Moriarty/A. McGrade
1ST GRADE:	C. Setaro/M. Caruso/K. Kennedy	C. Setaro/M. Caruso	C. Setaro/M. Caruso/K. Kennedy
2ND GRADE:	K. Bayer/C. Boccino/J. Sustick	C. Boccino/M. Maguire/K. Bayer	C. Boccino/M. Maguire/K. Bayer
3RD GRADE:	K. Goode/R. LaBrocca	K. Goode/S. Wyckoff/S. Frankel	K. Goode/S. Frankel/S. Wyckoff
4TH GRADE:	J. Dougherty	T. Mattison	K. Gagliano
5TH GRADE:	C. Tullis	T. Mattison	A. Ohe
6TH GRADE:	M. Schiano/ S. Homyak		T. Cook/ B. Dodich
7TH GRADE:	N. Freitas/G. Prendimano/L. Lanza		C. Beattys
8TH GRADE:	T. Barnett /G. Illiano/A. Duffy		H. O'Hare
SOCIAL STUDIES:	A. Langa/A. Dooley/C. Stephan		
SCIENCE:	B. Koch/A. McCarthy/J. DiPalma		
WORLD LANGUAGE:	N. Vasquez/K. Stroebel/C. Whisten		
COLLEGE and CAREER READINESS:	C. Pagan		

3. Curriculum Committee Chairpersons

Cheryl Cuddihy, Chairperson for grades Kindergarten through grade 3, \$10,000
Amy Romano, Chairperson for grades 4 through 8 - \$10,000

D. Operations – *Chairperson, Mrs. Jakub*

▪ **Committee held their monthly meeting on November 21**

Items discussed-

1. Potential items for Budget 17-18 - Paving Sportsman/Knollwood parking lot and storage
2. Park equipment at McCarter Park – tire swing to return
3. Water chillers were installed
4. Gym doors at Sickles are being installed this week.
5. Lego walls are complete
6. Door alarm pilot program at Sickles school

E. Personnel/Board Staff Relations - *Chairperson, Mrs. Coleman*

▪ **Committee held their monthly meeting on November 29**

Items 1 through 5 under Personnel on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Coleman seconded by Mr. Spector and carried on unanimous roll call vote to approve Items 1 through 5 with Mr. Padula & Mrs. Jakub abstaining on 1a, Mrs. Jakub voted no on 1d, After School Intramurals and Knitting w/DIY Loom and Mrs. Jakub abstained on 2b, appointment of Danielle Mendillo.

The RESOLUTIONS that follow are as a direct result of the recommendation of the Superintendent of Schools:

1. Professional Staff

a. Appointment

RESOLUTION to approve the appointment of Marilyn Schwartz to the position of Academic Interventionist effective upon release from current employment on or about February 1, 2017. 13 MA +45 - \$77,268

b. FTE Increase

1. RESOLUTION to increase the FTE of Dennise O’Grady from .62 to 1.0 effective December 1, 2016. \$66,368
2. RESOLUTION to increase the FTE of Elizabeth Verbovsky from .8 to 1.0 effective December 1, 2016. \$56,718

c. Home Instruction

RESOLUTION to approve home instruction of 5 hours per week for a 7th grade student effective November 7, 2016 until a date to be determined.

d. Extra-Curricular Activities

RESOLUTION to approve the following extra-curricular activities, Supervisor’s and maximum stipends:

After School Intramurals – Corinne Piotrowski & Dan Ranahan \$300 each
Environmental Club – Monica Caruso \$180

Knitting w/DIY Loom – Rose Raibick \$960
6-8 Gr. Drama Club Choreography – Morgan Bufano \$780

e. Teacher Evaluations

RESOLUTION to approve Kathleen Cronin to conduct teacher evaluations at the rate of \$150 per evaluation not to exceed \$7,000.

2. Support Staff

a. Resignation

RESOLUTION to accept the resignation of Nyssa Schlem effective December 2, 2016.

b. Appointment

RESOLUTION to approve the appointment of Danielle Mendillo, paraprofessional on or about December 1, 2016. \$15/hour

3. Substitute Teacher Appointments

RESOLUTION to appoint the following substitute teachers for the 2016-2017 school year pending results of criminal history review where required.

Heather Christoph
Cheryl McBarron
Allyson Neurohr
Cara Pearsall
Krista Portelli
Kelly Rizzetta

4. Student Teacher

MOTION to approve Megan Foley, Monmouth University student, to complete her speech-language pathology externship from January 2017 to May 2017 with Susan Makofsky.

5. 12-Month Employee Salaries

RESOLUTION to approve the final 2016-2017 salaries for following the 12-month employees:

Amy Romano	129,523
Cheryl Cuddihy	118,456
Kathy Elgrim	86,520
Chris Aviles	82,194
Rick Robbins	94,855
Scott Kiewe	119,480
Jacqui Baker	74,574
Alice Littriello	46,445
Sonya Poplaski	62,458
Mike West	51,690
Pat Young	89,674
Frank Littriello	22.75/hour

F. Legislative & Policy - *Chairperson, Mr. Bernstein*

▪ **Committee held their monthly meeting on November 8**

Discussed policies

Items 1 through 3 under Legislative & Policy on the Meeting Agenda will be considered as a consent agenda. Any Board Member may request that any item be removed from the Consent Agenda and voted on separately.

RESOLUTION by Mrs. Halcrow, seconded by Mrs. Buckley and carried on unanimous roll call vote to approve Items 1 through 3.

1. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the first reading of the following bylaws and policies:

2415.30 - Title I - Educational Stability for Children in Foster Care

2. As per Fair Haven Board of Education Bylaw 0131, this shall be considered the second reading of the following policy:

8468.1 – Threat Assessment

3. Policy Adoption

MOTION to adopt the above policy.

G. President's Report –

Rhode Scholar – Lauren _____ 2013 RFH

Veterans Day Ceremony was attended by Mr. Padula & Mr. McNeil

X. Business Administrator's Report – no report

XI. Opportunity for Public Comment

To permit the fair and orderly expression of comments we ask that the public:

- Wait to be recognized
- Preface comments with your name and address
- Direct all comments to the presiding officer
- Discuss only concerns that have been previously addressed through proper administrative channels
- Refrain from using any pupil or staff member's name

1. Carol Lang, 1 Forrest Avenue-
 - a. Questioned principal's stipend
 - b. Asked what the peninsula districts currently use in their math programs.
2. Stephanie Bates, Third Street –
 - a. When will staff find time to work on curriculum work?
 - b. Also questioned math curriculum
3. Sheri D'Angelo, questioned math pilots
4. Amy McCarthy, Kemp Avenue, asked about math "Spirals" in pilots

XII. Correspondence

XIII. New Business

XIV. Adjournment

MOTION by Mrs. Buckley, seconded by Mrs. Coar and unanimously carried on voice vote to adjourn at 8:35 PM

Valery Petrone,
Board Secretary